

**PROCUREMENT OF BOARD/
COMMITTEE MEETING SOFTWARE SOLUTION**

Technical and Financial Bids on “Single Stage-Two Envelope Bidding Process” are invited from well reputed organizations/ companies for procurement of Board/ Committee Meeting Software Solution as per following details: -

1. Bid documents are immediately available after publication of this advertisement and may be obtained free of cost against written request through email at procurement@bop.com.pk on any working day (Monday to Friday) between **09:00 am to 05:00 pm** till **12-04-2022**. (During Ramadan **10:00 am to 4:00 pm**).
2. The Bid must reach to Head Centralized Procurement, Head Office, 1st Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore and be dropped in a Bid Box available/placed for the purpose, on or before **13-04-2022 (till 11:00 am)**.
3. The words “Technical Bid” & “Financial Bid” must be clearly marked on each envelope.
4. Technical Bids will be opened by a committee on the same day i.e. **13-04-2022 at 11:30 am**, in the presence of bidders or their authorized representatives who wish to attend the bid opening process. Financial Bids of only technically qualified bidders shall be opened on a date/ time to be announced subsequently. Financial Bids of bidders which may not qualify shall be returned unopened.
5. The Bid security minimum **2%** of the estimated cost must be submitted with Technical Bids in the form of Call Deposit Receipt (CDR) in favor of The Bank of Punjab.
6. Incomplete/ Conditional Bids and Bids Bearing Cutting/ Over Writing without authentication will not be considered.
7. Prices must be quoted inclusive of all applicable taxes.
8. Valid NTN/ GST Registration Certificates required with the bid.
9. This advertisement is uploaded on the websites of both PPRA (www.ppra.punjab.gov.pk) & BOP (www.bop.com.pk).
10. Bank will not be responsible for any cost incurred in submission of documents.

Head Centralized Procurement

**The Bank of Punjab, Head Office, 1st Floor, BOP Tower,
10-B, Block E/II, Main Boulevard, Gulberg III, Lahore**

Ph: 042-35783930, 35783670

Email:- procurement@bop.com.pk